



WORKSHOP 3

DELIVERING TO TEAM LEIDOS – RIGHT FIRST TIME

Hayden Organ, SCI Director
Deborah Field, CSS Transformation and New Business Development
Ian Greatwood, SD&F Head of Solutions



Contents

Topic	Time
Introduction	5 mins
Update on Supplier Manual Implementation	15 mins
Discuss in groups to identify any areas of concern etc: <ul style="list-style-type: none">• Is there anything that requires clarification?• What specifically is preventing you complying now?• What can we do to help you overcome challenges?	10 mins
Groups to feedback	10/15 mins

Introductions

- Welcome and Thank you
- Hayden Organ, SCI Director
- Deborah Field, CSS Transformation and New Business Development
- Ian Greatwood, SD&F Head of Solutions
- Purpose of session
 - To provide an update on where we are with Supplier Manual Implementation and highlight some key points to help you ensure your deliveries can be received without difficulty
 - To allow you to raise any queries or concerns

Update on Supplier Manual Implementation

- Supplier Day at DFC May 2017
- Explained Reasons for Change
 - Large number of legacy warehouses across the UK
 - > Buildings with low levels of investment
 - > Fragmented storage
 - > Little delivery consolidation
 - Inefficient legacy IT systems
 - > Limited traceability
 - > Low levels of trust in data
 - Warehousing & transportation productivities low
- Introduced the concept of the new Defence Fulfilment Centre and the Supplier Manual

Current Status

- DFC accepting deliveries and stock transition under way
- Fast moving
 - ASRS – 75% Pick Volumes
 - 360,000 Storage Locations
- New systems
 - Warehouse Management (JDA)
 - ASRS – WCS
 - Transportation Management (Oracle)
- Re-brigading of retained sites
 - Implementation of new systems cross site
 - Re designing storage end state
- Supplier Manual went live for all deliveries on 29 April – any deliveries which do not comply will not be able to be accepted until non-compliance issues addressed

Supplier Manual

- Team Leidos' Supplier Manual
 - Available on the Supplier Portal at <https://www.leidos-supply.uk/>
- Sets out:
 - Expectations for delivery & presentation
 - Processes & procedures
 - Metrics - Managing Supplier Performance
- Your co-operation & compliance will be key to ensure that deliveries can be received smoothly and the efficiencies committed as part of the LCS(T) contract can be achieved.

Supplier Manual - Highlights

Some key points:

- All deliveries must be booked in at least 24 hours ahead
- Delivery pre-advice must contain details including PO No, supplier name, total number of pallets (or cases), carrier name....
- Full details of NSNs to be provided at least 12 hours prior to delivery
- The allocated delivery time and reference must be written on delivery paperwork
- Goods must be packed in accordance with requirements:
 - NSNs must not be mixed across pallets
 - Shrink wrap must be clear
 - Plastic or metal banding is NOT permitted
 - Pallets must be wingless and meet British Standards and ISPM15 regulations (including heat treatment) and be stamped.

Supplier Manual - Compliance

What to do if you are unable to comply?

- Genuine non-compliance issues should be raised with your CSS point of contact
- Please put your concerns in writing with full justification, including what you would need to do in order to comply and any associated cost or other implications
- These will be reviewed and if considered to be justified SD&F will be asked to grant an exception, whether on a temporary or permanent basis.
- Exceptions should be “by exception” since this will drive cost into the business and prevent the efficiencies required by MoD to be delivered.

Group Discussion

Is there anything that requires clarification?

What specifically is preventing you from complying now?

What can we do to help you overcome challenges?

FEEDBACK / QUESTIONS